

Meeting Schedules & Information

City Council Meeting

Date: 11/10/2020 7:00 PM - 11:00 PM
Location: Teleconference
[621 Magnolia Ave](#)
[Millbrae, California 94030](#)

Public Notice - For Adopting Amendments to the Energy Code of the Millbrae Municipal Code for Title 24 Part 6 Energy Code and Part 11 Green Building Code to Adopt Local Reach Codes to Reduce Greenhouse Gas Emissions

November 10, 2020 City Council Agenda

Per Governor Gavin Newsom's Executive Order N-29-20 and the March 16, 2020 Order of the Health Officer of San Mateo County Directing All Individuals Living in the County to Shelter at Their Place of Residence, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act. THIS MEETING WILL BE VIA VIDEO CONFERENCE ONLY and can be watched in real-time on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

To maximize time for public comment, members of the public are encouraged to provide comments by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select "Join a Meeting" and enter Meeting ID: 876 3092 4892. Use the Raise Hand feature to request to speak. For dial-in comments, call 1-669-900-9128, enter Meeting ID: 876 3092 4892 to speak. All public comments are subject to a 3-minute time limit unless otherwise determined by the Mayor.

CALL TO ORDER MILLBRAE CITY COUNCIL

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

CEREMONIAL/PRESENTATION

- [Proclamation Proclaiming the Month of November 2020 as National American Indian Heritage Month](#)
- [Proclamation Proclaiming November 11, 2019 as Veterans Day](#)
- [Proclamation on United Against Hate Week November 30 – December 6](#)

- Presentation of SMC Sheriff Office Millbrae Bureau Annual Report

AGENDA OVERVIEW/STAFF BRIEFING

- [Calendar of Events – INFORMATION](#)
- [Report of Bills and Claims – INFORMATION](#)

APPROVAL OF MINUTES

- [Special Meeting of August 25, 2020 – ACTION](#)

ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- NONE

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda. Fill out a speaker request slip and turn it into the City Clerk. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

All matters listed under Consent Calendar are considered by the Council to be routine, and all will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion to adopt.

[5. Adopt a Resolution Authorizing the City Manager to Execute Two Vacant land Listing Agreements with Garrison Properties for the sale of Two City Surplus Properties – ACTION](#)

[6. Appointments to the Youth Advisory Committee – ACTION](#)

[7. Resolution Approving the Second Amendment with Verra Mobility Extending the Automated Red-Light Enforcement System to December 31, 2022 – ACTION](#)

[8. Informational Report regarding Coronavirus Aid, Relief, and Economic Security Act \(CARES\) and Federal Emergency Management Agency \(FEMA\) Assistance – INFORMATIONAL](#)

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

9. Adoption of Amendments to the Energy Code of the Millbrae Municipal Code for Title 24 Part 6 Energy Code and Part 11 Green Building Code to Adopt Local Reach Codes to Reduce Greenhouse Gas Emissions – ACTION

- Waive 2nd Reading
- Adopt Ordinance

10. 401 EAST MILLBRAE AVENUE: MODIFICATION to an approved Specific Development Plan, DESIGN REVIEW, Modification of approved MASTER SIGN PROGRAM, a Parking VARIANCE to allow less than the required parking and; (2) adoption of a Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program for the construction of a new hotel (“Moxy Hotel”) at the Westin and Aloft Hotel site – ACTION

EXISTING BUSINESS

NONE

NEW BUSINESS

11. Adoption of Fiscal Year 2020-2021 Senior Advisory Committee Work Plan – ACTION

12. Adoption of Fiscal Year 2020-2021 Youth Advisory Committee Work Plan – ACTION

13. Adoption of Fiscal year 2020-2021 Community Enhancement Advisory Committee Work Plan – ACTION

14. Request from the Millbrae Station Area Specific Plan Westside Development City Council Subcommittee for the Preparation of a Request for Proposal to Solicit Bids for a Long Term Land Lease and Development on City Property – ACTION

COUNCIL COMMENTS**CLOSED SESSION**

NONE

ADJOURN CITY COUNCIL

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (650) 259-2414. NOTIFICATION IN ADVANCE OF THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

LANGUAGE INTERPRETERS: LANGUAGE SERVICE IS AVAILABLE IN CHINESE AT ALL REGULAR AND SPECIAL COUNCIL MEETINGS IF MADE AT LEAST 48 HOURS IN ADVANCE OF THE MEETING TO HELP ENSURE AVAILABILITY. FOR MORE INFORMATION OR TO REQUEST SERVICE, PLEASE CALL ELAINE TRAN AT (650) 259-2414.

所有常規及特別市議會會議（COUNCIL MEETINGS）都可以提供中文的語言翻譯服務。需要翻譯服務的人士，必須在會議前最少48小時提出申請。如想了解更多資訊或申請有關服務，請致電(650) 259-2414 聯絡陳姑娘。

MATERIALS RELATED TO AN AGENDA ITEM THAT ARE SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE CITY CLERK'S OFFICE AT 621 MAGNOLIA AVENUE, MILLBRAE, CA 94030, MONDAY-FRIDAY FROM 8:30 A.M. TO 5:00 P.M.

CITY COUNCIL AGENDAS MAY BE PREVIEWED ON MILLBRAE COMMUNITY TELEVISION CABLE CHANNEL 27 AND THE CITY WEB SITE [www.ci.millbrae.ca.us]

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**CITY COUNCIL
AGENDA REPORT**



**CITY OF MILLBRAE
621 Magnolia Avenue
Millbrae, CA 94030**

SUBJECT: Resolution Approving the Second Amendment with Verra Mobility Extending the Automated Red-Light Enforcement System to December 31, 2022 ATTACHMENTS: 1. Resolution 2. Second Amendment	Report No. 6559
	Agenda Item: 7
	For Agenda of: November 10, 2020
	Department: Public Works
	Originator: Khee Lim
Approved:	
Budget Action: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Finance Review: N/A	

REPORT TYPE: <input checked="" type="checkbox"/> ACTION <input type="checkbox"/> INFORMATIONAL
ITEM TYPE: <input checked="" type="checkbox"/> CONSENT <input type="checkbox"/> PUBLIC HEARING <input type="checkbox"/> EXISTING BUSINESS <input type="checkbox"/> NEW BUSINESS

RECOMMENDATION:

Staff recommends that the City Council adopt a resolution approving the Second Amendment to the Agreement with Verra Mobility to extend the contract to December 31, 2022 for the Automated Red-Light Enforcement System.

BACKGROUND:

The City utilizes the Automated Red-Light Enforcement System (ARLES) for safety monitoring at three (3) major intersections within the City. These intersections are among the most heavily traveled in the region. These intersections are as follows: (1) Millbrae Avenue at Southbound US101 Offramp, (2) Millbrae Avenue at Rollins Road, and (3) Millbrae Avenue at El Camino Real.

The first equipment was installed in 2006 at the Millbrae/Rollins intersection, with equipment installed at the remaining two intersections in 2009. Their proximity to three major transportation hubs, including the San Francisco International Airport, the end of line Bay Area Rapid Transit (BART) Millbrae Intermodal Station and US101, present a unique and challenging environment for vehicular traffic and traffic safety.

On November 24, 2015, the City Council adopted Resolution No. 15-53, entering into an Agreement with Verra Mobility, previously doing business as American Traffic Solutions, Inc., to provide the ARLES program. The Agreement expired on November 30, 2018 and the City exercised its option to extend the Agreement by entering into the First Amendment to the Agreement to extend the Agreement to December 9, 2020.

Staff has evaluated the effectiveness of the ARLES program and determined that since the inception of the ARLES, collision statistics are low at the three intersections despite the size of these intersections and the high volume of traffic. Millbrae Avenue has an average daily traffic volume of approximately 28,000 vehicles, while Rollins Road registers approximately 15,000 vehicles daily. The level of awareness

associated with the ARLES has contributed to maintaining the low frequency of collisions at these three intersections. It would not be feasible for the Sheriff's Bureau to continuously monitor the intersections currently equipped with ARLES. Even if it were possible to provide the same level of enforcement through traditional enforcement efforts, associated court appearances would make it challenging to staff daily patrol shifts. The cost for the City to transition from ARLES to Sheriff enforcement would likely be prohibitively expensive. Even then, the current level of enforcement could not be maintained.

Staff recommends that the Agreement with Verra Mobility be extended until December 31, 2022 due to the ongoing construction at the vicinity of the intersection of Millbrae Avenue and Rollins Road. Staff also negotiated with Verra Mobility to maintain the ARLES at the cost of \$3,750 per month for each camera. Millbrae has a total of five cameras between the three intersections. The Second Amendment will also change the term of the Agreement by modifying the termination noticing period from 120 days to 30 days if the City experiences three consecutive months of negative cash flow from the ARLES.

The use of ARLES has become a topic that is regularly discussed and scrutinized. These programs are not appropriate for all communities and intersections. In fact, staff believes that there are no other intersections in the City where ARLES is warranted. Given the unique traffic and safety challenges the subject intersections, the presence of ARLES enhances public safety and fills a gap that could not otherwise be met with the traditional enforcement measures.

FISCAL IMPACT:

The ARLES is fully funded by penalty payments collected through motorists violating red lights at these intersections. Gross revenue for the program totaled \$882,742.39 in FY19-20; and \$185,744.55 through the current FY 20-21 to date. The annual fee to have the five ARLES maintained at the three subject intersections is \$225,000. The program is staffed by four retired police officers and a part time administrative assistant. As of now, the ARLES is self-funded and no General Fund subsidy is required.

COUNCIL ACTION:

Adopt a resolution approving the Second Amendment with Verra Mobility, previously doing business as American Traffic Solutions, Inc., extending the existing Agreement to December 31, 2022 at a cost of \$3,750 per month for each camera for a total of five cameras at the Millbrae Avenue at US101 Southbound Offramp, Millbrae Avenue at El Camino Real and Millbrae Avenue at Rollins Road intersections for an annual cost of \$225,000.

CITY OF MILLBRAE, COUNTY OF SAN MATEO
STATE OF CALIFORNIA

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILLBRAE APPROVING
THE SECOND AMENDMENT WITH VERRA MOBILITY EXTENDING THE
AUTOMATED RED-LIGHT ENFORCEMENT SYSTEM TO DECEMBER 31, 2022**

WHEREAS, the City of Millbrae utilizes the Automated Red-Light Enforcement System (ARLES) for safety monitoring at three (3) major intersections within the City; and

WHEREAS, intersections such as Millbrae Avenue at Southbound US101 Offramp, Millbrae Avenue at Rollins Road, and Millbrae Avenue at El Camino Real are among the most heavily traveled in the region; and

WHEREAS, on November 24, 2015, the City Council adopted Resolution No. 15-53, which authorized entering into an Agreement with Verra Mobility, previously doing business as American Traffic Solutions, Inc., to provide the ARLES system; and

WHEREAS, the Agreement expired on November 30, 2018 and the City executed a First Amendment extending its term to December 9, 2020; and

WHEREAS, staff has evaluated the effectiveness of the ARLES program and determined that collision statistics have been low at the three intersections despite the high volume of traffic; and

WHEREAS, staff recommends that the City extend the Agreement with Verra Mobility until December 31, 2022 at a cost of \$3,750 per month for each camera for a total of five cameras between the three intersections.

NOW, THEREFORE BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MILLBRAE approve to extend the Agreement with Verra Mobility, previously doing business as American Traffic Solutions, Inc., extend the existing Agreement to December 31, 2022 at a cost of \$3,750 per month for each camera for a total of five cameras at the Millbrae Avenue at US101 Southbound Offramp, Millbrae Avenue at El Camino Real and Millbrae Avenue at Rollins Road intersections for an annual cost of \$225,000.

REGULARLY PASSED AND ADOPTED this 10th day of November, 2020.

Mayor

ATTEST:

City Clerk

